

## RISK ASSESSMENT CHRA101: Risk of Covid:19 infection while on Chrysalis Holidays



Assessment Activity:	Staff and Guests attending Holidays	Assessment Date:	01.09.2020	
Assessment Location:	All locations	Assessment Review Date:	01.10.2020	
1. Persons Affected by Activity	2. Hazards That Have Been Identified	3. Control Measures Already in Place	4. Further Measures to be Taken During Activity if Necessary	5. Action To Be Taken, Dates and Person Responsible
Staff, Guests, Public	Staff coming away that may be carrying Covid:19	Policy in place that all staff must notify management of any symptoms or travel that may indicate potential infection. Staff instructed to follow all government guidance.	Staff temperatures to be taken on arrival at work. Where the temp. is 37.8 and above that member of staff must rest for 10 mins before having the temp. taken again, if it remains above 37.8 then that member of staff will be sent home and advised to isolate and attend a test centre for covid testing.	Holiday Manager to take responsibility for testing.  Staff have responsibility to notify management of any relevant information
Staff, Guests, Public	Guests coming away that may be carrying Covid:19	Policy in place stating that any guests from certain groups cannot holiday with us for the foreseeable future...see covid response policy	On arrival at the pick up, a member of staff should take the guest's temperature using a digital thermometer, and the temperature should be entered on the pick up sheet. Anyone who has a temperature of 37.8 degrees and above should be allowed to sit down for a period of ten minutes before having it taken again just in case the raised temperature was for any other reason. If the temperature remains above the acceptable limit, they should be left at home.	Manager and Support staff

<p>Staff, Guests,</p>	<p>Risk of infection and contamination during picks up, drops offs and while in transport</p>	<p>Buses will be equipped with hand sanitiser, anti-bac, wipes and gloves.</p> <p>The number of seats in the buses will be reduced to ensure each seat is spaced at least one metre apart.</p> <p>Windows and sunroof should be utilised to maintain good ventilation.</p> <p>Guests will be required to wash their hands on entering the buses, and will be required to wear a mask throughout the journey unless health reasons do not permit this. Each time a guest leaves the minibus, they will be required to wash their hands and should wash them again when they get back onto the vehicle.</p>	<p>Guest should keep luggage to a minimum. Luggage should be outside the front door ready for one of our staff to load onto the bus. Where possible all medications and monies that need to be handed over should be in one bag that can easily be passed over with minimal interaction. If staff need to go inside a guest's home for any reason P.P.E must be worn.</p>	<p>Manager and support staff</p>
<p>Staff, Guests,</p>	<p>Risk of infection and contamination while in holiday accommodation.</p>	<p>On arrival guests will be asked to wash their hands once more, there will be a sanitising station in the hallway.</p> <p>The dining tables and chairs will be arranged so as to maintain social distancing. The same applies to the lounge, so where necessary groups will split between the two lounges.</p> <p>If social distancing cannot be maintained during meal times, meal times will be staggered.</p>	<p>Meds sheets have been amended to record the guest's temperature morning and night.</p> <p>Any guest showing symptoms will be asked to isolate while arrangements for their care and/or return home can be arranged. Chrysalis Holidays reserve the right to terminate any guests holiday due to health reasons.</p>	<p>Holiday Manager</p>

		All bedrooms will be single occupancy unless booked by a couple from the same household.		
Staff, Guests, Public	Risk of infection and contamination while in public.	Those guests who need 1-1 support and those who cannot understand and adhere to social distancing rules will be unable to holiday with us for the foreseeable future.	Staff to provide guidance to ensure rules are being adhered to. Chrysalis Holidays reserve the rights to terminate anyone's holiday who is failing to adhere to social distancing rules.	Staff to provide support.  Managers to ensure overall adherence to rules and take action where necessary.

Supporting Documentation:	
---------------------------	--

General Notes:	
----------------	--

Assessed By: Andy Hammond